AGRO PARK DEVELOPMENT COMPANY LIMITED

Report: Daily – Weekly Report

Unit: Facility

Date: April 4th , 2020

Prepared by: Akinyemi Samuel Olaoluwa

Activity Period: March 30th, 2020 through April 4th, 2020.

Team Lead: Mr Anibi Micheal

Team Member(s): Akinyemi Samuel Olaoluwa

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This report contains activities that was carried out from March 30th, 2020 to April 4th, 2020.

**Monday**

1. Sorting of water issue for booku operation
2. Sorting of kitchen gas burner issues
3. Supervision on the fixing of repaired of pumping machine at poultry and hostel borehole
4. Supervision on the repair of washing hand basin tap at OFSP lodge
5. Check on damaged pipe at poultry pen by tractor (land ploughing for organic unit)
6. All unit inspection and enquiry to possible causes of fire out break for fire extinguisher purpose
7. Supervision on the repair of special project generator at the new site (change of silencer)
8. Service check on the hostel, admin and distillery fireman generators

**Tuesday**

1. Supervision on mud pump repair at generator workshop
2. Draft report on possible causes of fire in park and proposed solution and action
3. Supervision on fitting of submersible machine at hostel borehole and started operation
4. Monitor the servicing of generator at livestock unit
5. Testing of repaired submersible machine at poultry unit
6. Repair of damaged pipe at poultry unit

**Wednesday**

1. Sorting the issue of damaged part of kitchen burner and forward requisition
2. Deploy generator engineer to to loose up the damage mud pump at fishery
3. Supervision on servicing of mud pumping machine at poultry unit for extraction of waste from the septic pit
4. Repair of broken pipes that lead to booku from poultry damaged by tractor
5. Fitting of tap to bucket for sanitiser purpose
6. Check on OFSP lodge toilet issues

**Thursday**

1. Re-connection of broken pipes damaged by cement trailer at the gate post
2. Check up on damaged and broken mud pump engine at crop unit (thyme filed)
3. Installation of submersible machine at poultry unit unit borehole
4. Through the floor drain at banow processing unit toilet
5. Fitting of broken pipes at livestock unit(piggery)
6. Start up data entry into ERP (Enterprise Resource Planning)
7. Repair of pressure pump machine at the gate
8. Call up emergency to repair poultry generator
9. Repair of mud pumping machine at fishery unit
10. Extraction of booku soak away to big one

**Friday**

1. Supervision on repair of vulcanize engine, change of ring and piston, side packing, oil seal and rod
2. Continuation of data entry to ERP system
3. Connection of pipes through the dog house to gate soak away
4. Re-connection of broken pipes at model farm
5. Check up on abandon lister generator in crop field
6. Re- placing of submersible machine at booku borehole with new repaired one
7. Supervision on change of mud pump tank at crop unit(thyme field)

**Saturday**

1. Sorting of booku unit DE-feathering machine issue
2. Routine check on marapco generator due service date
3. Supervision of extracting waste from booku septic pits
4. Fixing of broken pipes at model farm
5. Sorting of space allocation for garri processing storage and moving in material
6. Time schedule for running the Marapco generator
7. Budget performance preparation and analyzing ends
8. Service the generator in OFSP, event hall, admin, model farm,distillery and store generator
9. Start to repair Lister generator in crop